

Child and Family Charities
Job Posting - Gateway Youth Services
Case Manager Supportive Community Housing for Youth Programs (SCHYP)

Position Summary: The Supportive Community Housing for Youth Programs Case Manager (SCHYP) will be responsible for assessing individual client needs, building solid partnerships with community resources that meet those needs and coordinating targeted supportive services to help youth achieve their goals to move toward permanent housing.

Qualifications

- A minimum of a Bachelor's Degree in Social Work, Psychology, or other human services field
- A minimum of 2 years of experience providing direct services to at-risk populations, prefer experience working with adolescents
- Able to demonstrate cultural competency (work well with street youth, pregnant and parenting teens and young adults, LGBTQ youth, youth struggling with sobriety, youth with criminal histories, etc.)
- Strong written and verbal communication skills. Must be able to clearly identify and communicate client needs, advocate with community resources, develop care plans, and document service activities in case notes.
- Working knowledge and effective utilization of community resources.
- Strong computer skills (Outlook, Word, Excel, Databases). Requires timely data entry to meet the reporting demands of the program, and good organizational skills.
- Must have a valid driver's license, insurance, and a personal vehicle available for use during work hours as needed to meet with landlords, clients, and community partners in the Tri-County service area (Ingham, Eaton, and Clinton)
- Must have some flexibility in work schedule to meet the needs of clients. May involve occasional evening and/or weekend work requirements for group activities and emergencies. On-call one week per month for emergency situations, the majority of which can be resolved via phone.

Responsibilities

- Provide confidential crisis intervention services to runaway, homeless, and street youth and their family members who have contact with the agency
- Conduct needs assessments and provide basic care items and referrals to meet those needs
- Assist the Program Coordinator in locating safe and affordable housing options
- Assist each youth with the establishment of a reasonable monthly budget to prepare them to pay their monthly rent and utility obligations on time
- Educate youth about health landlord/tenant relationships and how to be a good tenant. Teach and role model conflict resolutions skills with landlords and neighbors.
- Coordinate services with community partners to meet the needs of the youth and each of their family members.
- Guide the Life Coaches to help youth improve basic life skills. Assist youth in applying for mainstream benefits (Medicaid, MI Child, Child Care Assistance, WIC, SNAP, Case Assistance, Emergency Funds) using MI Bridges
- Transport youth to important appointments and assist with child care, as needed, for these appointments, until alternative child care can be arranged.

Submit cover letter and resume to:

Liz Gonzalez, Director of Administration
liz@childandfamily.org

*We are an Equal Opportunity Employer
In our agency and the communities we serve
we celebrate and value diversity, equity, and inclusion.*