

Child and Family Charities
Position Opening
Youth and Family Outreach Specialist

The Youth and Family Outreach Specialist provides case management, education and support to youth and families to reduce chronic absenteeism and tardiness in school.

Duties and Responsibilities

- Locate and engage students identified by the Lansing School District as having non-attendance patterns and/or high absenteeism.
- Visit schools and homes of absentee youth for the purpose of meeting with parents/guardians to advise parents of school attendance issues.
- Develop Family Service Plans with student and family.
- Work collaboratively with Lansing School personnel, including the Attendance Specialist.
- Communicate and collaborate with individuals, institutions, and organizations involved with the target population being served to ensure coordinated care.
- Maintains strict confidentiality in accordance with federal and state regulations, and consistent with ethical standards in the field.
- Participates in individual supervision, team meetings and ongoing training activities.
- Assists with facilitating Strengthening Families Program with appropriate families identified in the TEAM Attendance Program.
- Provides other services as assigned by the Division Director pursuant to the policies and standards set by the Board of Directors, and relevant funding, certifying and regulatory bodies.
- Facilitate Strengthening Families Program

Qualifications for the Position

- Minimum Education: Bachelor's Degree in Social Work, Psychology, Counseling or other Human Services Field.
- Minimum one year of experience with adolescents and families required.
- Knowledge of strength based approaches desired.
- The ability to communicate effectively verbally and in writing.
- Good organizational skills.
- Knowledge of local community resources.
- Demonstration of and commitment to training in SOGIE, racial inequity, diversity, access and inclusion required.

Skills and Knowledge Required

- Knowledge and skills in individual, group and family interventions required.
- Knowledge and skills related to the MAYSI
- Knowledge of Restorative Justice Principals and Juvenile Justice Court processes, SOGIE and racial inequity, diversity and inclusion desired.

Resume and Cover Letter: Liz Gonzalez, Director of Administration
Child and Family Charities
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Lansing, MI 48911
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We are an Equal Opportunity Employer. In our agency and the communities we serve we celebrate and value diversity, equity, inclusion, and access.