

Child and Family Charities

Posting

Angel House - Mother/Baby Residential Program

Position Title: Family Transition Coordinator

GENERAL RESPONSIBILITIES

As a member of the Angel House team, the Family Transition Coordinator will provide or co-facilitate crisis intervention, transition/permanency planning, service coordination, and community networking, and family and youth engagement. The Family Transition Coordinator will also assist with the day to day programming of the residence and work closely with the residential case manager and therapist to coordinate care for the youth and their family.

QUALIFICATIONS

Education: Minimum Bachelors Degree in social work or related field.

Experience, Skills, and Needs:

- Minimum of two year experience working with youth, preferably in a licensed child caring residential setting.
- Have basic knowledge of dynamics when working with abuse/neglect and/or delinquent wards.
- Ability to work with people of diverse backgrounds and cultures.
- Strong written and verbal communication skills.
- Working knowledge and effective use of community resources
- Strong computer skills (MS Word, Excel, and email).
- Valid State of Michigan driver's license and vehicle available for use during work hours.
- Familiarity with MDHHS program documents and policies – or aptitude to learn quickly and effectively.
- Flexibility of work schedule to meet program and client needs, including evenings and weekends, on-call and crisis intervention availability.

SPECIFIC DUTIES AND RESPONSIBILITIES

Intake and Assessment

- Work with the Residential Case Management and Therapist to incorporate aftercare planning and services in initial and updated service plans.
- Provide ongoing assessment for aftercare services.

Placement Planning

- Work collaboratively with Angel House Treatment Team and MDHHS or placing agency to identify appropriate placement options for residents upon completion of the program.
- Attend and/or coordinate all community placement and family group decision making team meetings.
- Attend Family Team Meetings and Annual Transition Plan meetings.

Family Transition Planning

- Work with residents and their identified families to address issues/barriers for reunification.
- Work with residents and their identified support systems to build healthy relationships if the primary service plan goal is independent living.
- Conduct on going relative search efforts to connect residents to available family members.
- Ensure permanency and broad family/community support network is in place for each resident.
- Provide or co-facilitate on-going family, crisis and group counseling to residents.
- Provide crisis counseling to residents as needed.
- Utilize family engagement skills that include Therapeutic Crisis Intervention and Motivational Interviewing

Case Management

- Provide feedback in service plans and court reports regarding each resident's permanency plan and how they are progressing in the program.
- Participate in service related meetings with CMH, MDHHS permanency resource monitors, educational planners, community providers and family members.
- Coordinate all approved visits between the resident, families, siblings, and significant adults.

Aftercare Services

- Assess the youth and family for any needs that are not being met through community-based service, and coordinate with DHHS to ensure appropriate referrals are made.
- Maintain regular contact with CMH or other service providers for updates on the youth.
- Ensure face to face contact is made with the youth/family as outlined and based on level of care for youth

To Apply: Submit cover letter and resume to:

Child and Family Charities
Director of Administration,
4287 Five Oaks Drive
Lansing, MI, 48911
liz@childandfamily.org

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