

**Child and Family Charities
Position Opening
Prevention Services Case Manager**

The Prevention Services Case Manager provides social emotional learning, student engagement/retention services, substance abuse prevention education and support to youth, families, and the local school communities.

Duties and Responsibilities

- Locate and engage students identified by schools within Ingham ISD as having non-attendance patterns and/or high absenteeism and carry a caseload of 15-20 students.
- Visit schools and homes of absentee youth for the purpose of meeting with parents/guardians to advise parents of school attendance issues.
- Develop Family Service Plans with the student and family.
- Communicate and collaborate with individuals, institutions, and organizations involved with the target population being served for coordination of care.
- Participates in individual supervision, team meetings and ongoing training activities.
- Assists with facilitating Strengthening Families Program, Early intervention Program, Prime for Life group curriculum and INDEPTH group prevention services.
- Provide social emotional learning (SEL) groups using a manual based curriculum at local schools and evaluate the effectiveness of the intervention.
- Provides other services as assigned.

Qualifications for the Position

- Minimum Education: Bachelor's Degree in Social Work, Psychology, Counseling or another Human Services Field.
- MCBAP-CPS designation or development plan in place.
- Minimum one year of experience with adolescents and families required.
- Experience working within a school setting desired.
- Knowledge of strength-based approaches and understanding of prevention programs desired.
- The ability to communicate effectively verbally and in writing.
- Good organizational skills.
- Knowledge of local community resources.
- Demonstration of and commitment to training in SOGIE, equity, diversity, access and inclusion required.

Skills and Knowledge Required

- Knowledge and skills in individual, group and family interventions required.
- Knowledge of Restorative Justice Principals and understanding of social emotional learning application in a school setting.

Resume and Cover Letter: Liz Gonzalez, Director of Administration
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We are an Equal Opportunity Employer. In our agency and the communities we serve we celebrate and value diversity, equity, inclusion, and access.