

**Child and Family Charities  
Gateway Youth Services Division  
Position Posting**

**Outreach and Intervention Coordinator**

**Street Outreach Program Goal:** Gateway Community Services will greatly decrease youth homelessness, addiction, destruction, unnecessary victimization, and even death in its community through and aggressive street outreach program targeting runaway, homeless and street youth that will:

- Build trusting relationship between street outreach workers and youth on the street.
- Assist youth in making healthy personal choices
- Help youth move off the street into safe and appropriate alternate living arrangements, thus giving them a chance at becoming independent, self-sufficient, contributing members of society.

**General Responsibilities:** Supervise Street Outreach Team in providing culturally responsive, trauma-informed supportive services to run away, homeless, and street youth to help them access immediate shelter, set and achieve goals that lead to safe and stable, housing; and move toward self-sufficiency. Locate, contact, and provide information, referrals, and services to run away, homeless and at-risk youth while also increasing community awareness and support.

**Qualifications:**

- Bachelor Degree in Social Work, Psychology, family Studies, or other related human service field
- A minimum of 4 years of experience providing direct services to youth
- Ability to work effectively with emotionally and behaviorally challenged youth. Clear evidence of trauma-informed care.
- Able to demonstrate cultural humility (street youth, pregnant/parenting teens, LGBTQ youth, etc)
- Demonstrated leadership skills. This position requires the ability to coordinate care with the internal work team, as well as with a variety of external community partners.
- Experience working with high risk and disadvantaged youth or families preferred
- Experience in the areas of crisis intervention & immediate needs assessments
- Assertive communication skills and immense level of comfort in cold calls/cold approaches
- Valid Driver's License and Insurance

**Duties and Responsibilities:**

- To present a professional, courteous, efficient appearance to those parents, clients and members of the community who have contact with the agency
- To be a cooperative, effective team member, whose behavior and actions are supportive of coworkers and the administrative policies set forth by the agency
- To build a quality team of staff and volunteers who will locate, contact, and provide information, referrals, and services to homeless youth, you at risk of homelessness, and runaways, age 12-20
- To mobilize the community in a coordinated community response to eliminate youth homelessness by meeting with a minimum of three area businesses each month for a outreach presentation and material distribution

- To initiate “Project Safe Zone” in the Tri-County area by partnering with law enforcement and local businesses to be a temporary safe haven for youth while the business initiates an agreed upon crisis response protocol to move youth from the street to safe shelter. Begin protocol discussion and development with a minimum of one local business each month
- To build positive supportive relationships with local law enforcement notifying the appropriate jurisdiction when you plan to do street outreach in their area
- To assist the Director of Programs in recruiting, interviewing, screening, hiring, orienting, and training staff and volunteers as street outreach workers (See street Outreach Worker Job Description)
- To schedule a minimum of 2 staff and volunteers (always has to be at least one paid staff person) to cover the street Monday through Friday from 4:00-8:00 p.m., providing back-up coverage in the event of an emergency. If the program is lacking sufficient volunteers or interns to partner with paid street outreach workers, you must be prepared to provide second coverage yourself
- To provide Crisis intervention Services to individuals, youth families and unrelated caregivers, who do not currently have an open case, and who present with a critical need that places a youth at risk for running away or becoming homeless. Increase awareness of an access to opportunity and services. Document all crisis intervention and referrals offered to or on behalf of a youth. Immediately connect youth interested in gateway’s services who do not enter emergency shelter with the Intake Coordinator for intake and assessment

**Resume and Cover Letter:**

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